



# ETOBICOKE FOOTBALL CLUB

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## **JOB DESCRIPTION: Development Coach (U9-U12)**

**Etobicoke FC (“EFC” or “the Club”)**

### **Overview**

The EFC coach is a part-time employee whose primary objective is to develop players in a fun and challenging environment. Player development and retention is of the highest importance and coaches should endeavor to provide quality programming to all players.

### **Responsibilities**

#### **1. Functional Accountabilities:**

- **Implement the Club’s Philosophy for player development.**
- **Hands on organization and management of the team.**
- **Ensure Teamlinkt is kept up to date (schedule and roster).**
- **Timely communication via Teamlinkt to parents.**
- **Coordinate with team managers/management.**
- **Support the Club and co workers positively.**
- **Deliver sessions and lead games.**
- **Design and analyze sessions.**
- **Attend all in-house coach education and training sessions.**
- **Complete player feedback forms for each player twice per year.**
- **Send out program offer letters.**
- **Deliver two parent meetings per team per season.**
- **Provide opportunities for training and taxi players when possible.**



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## 2. Relationship Management:

- a. Players
- b. Parents
- c. Parent Coaches (Volunteer)
- d. Colleagues (Fellow Coaches, Operational Staff, and Volunteers)
- e. Line Manager (Program Coordinator)

## 3. Reporting:

- a. Provide the line manager and/or technical director with weekly updates focusing specifically on improvements that can be made to player development.
- b. Bring any potential problems or concerns to the attention of the line manager at the earliest convenience.

## Working Conditions

The Coach is assigned their coaching hours by the Club with the majority of the job taking place at soccer fields within the GTA. Any administrative tasks may be completed at home. The coach is not generally expected to visit the Club office except for staff meetings and/or coach education. Standard equipment for training sessions, games, and festivals/tournaments is provided by the Club, as well as Club attire, which is to be worn at all club related functions.

## Direct Reports

The coach will report directly to the program coordinator below:

- Technical Director (Primary)



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## Competencies Required

The coach should be punctual, professional, approachable, responsive, passionate, show a strong commitment towards self-improvement, and be able to communicate efficiently to all stakeholders. Prior experience playing soccer and working with children aged 9-12 is considered an asset but is not required.

## Qualifications

- **Age-appropriate Ontario Soccer Coaching Certification and additional Certifications required for maintenance:**
  - Respect in Soccer
  - Making Ethical Decisions
  - Making Headway
  - NCCP EAP
  - Fundamentals
  - Learn to Train
  - Keeping Girls in Sport
- **Vulnerable Sector Check:**
  - *EFC can provide guidance towards how to achieve these certifications prior to the start of employment.*

## Apply

Applicants should have availability on weekday evenings and/or weekend mornings. Remuneration commensurate with qualifications and experience. To apply for the position, please contact the Special Programs Manager and provide a resume and cover letter.